Company Letterhead

Date: DD / MM / YYYY

Place:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**To whomsoever it may concern**

Subject: Declaration of the Authorized person.

We “company name” would like to authorize\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (person name and designation) to sign on behalf of our company for Enterprise related activities.

Contact Person Name:

Contact number:

Email id:

ID proof Number:

ID Proof type:

PAN / Passport / Voter ID/ Driving License

Copy of ID proof:

|  |
| --- |
|  |

Yours Sincerely,

(Designation of the Signatory)

Signature of the Authorising person and seal.

For Sole proprietor / Individual / Partnership - Self declaration

Pvt Limited – Director

Public Limited – Director / CMD / Head Authorising

Govt – Director of the Dept / Authorised person